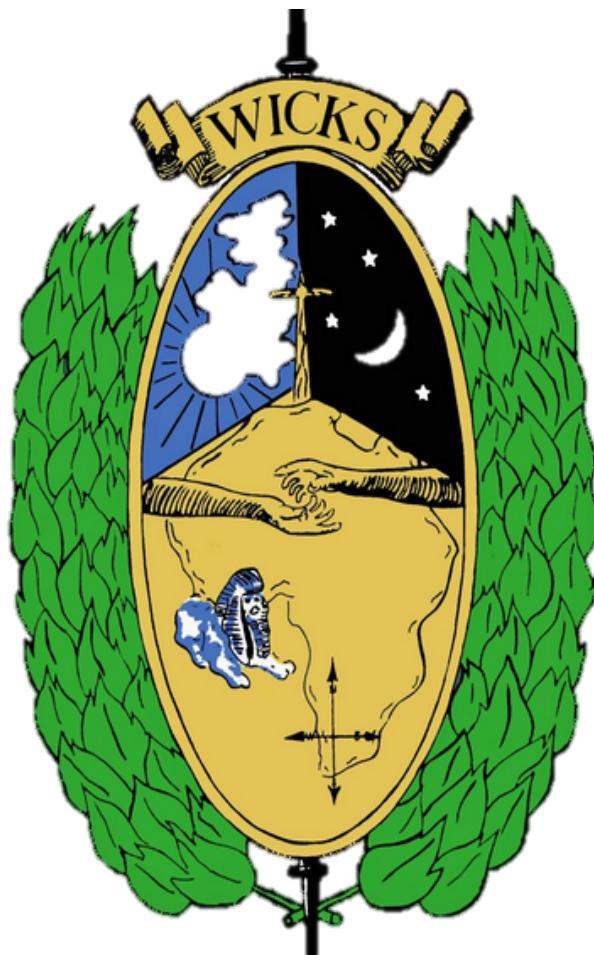


# Wicks Family Organization



## Constitution and By-Laws

Adopted July 26, 2014 at the WGFR business meeting in Grand Rapids, MI

# **CONSTITUTION AND BY LAWS**

**OF**

## **WICKS FAMILY ORGANIZATION**

### **ARTICLE I**

#### **Name**

The name of this organization shall be Wicks Family Organization.

### **ARTICLE II**

#### **Purpose and Objectives**

The purpose of the Wicks Family Organization shall be to bring together descendants of Ned Wicks' Family in order to continue the legacy of spiritual, family and educational growth.

The Wicks Family Organization shall seek to accomplish its purpose by:

- Planning and coordinating a Wicks Grand Family Reunion every two years if the host committee requests assistance or is unable to carry out the planning (the last week of July or first week of August).
- Setting up and funding an annual scholarship program.
- Establishing a Wicks Foundation to promote scholarly endeavors, individual entrepreneurial ventures, along with joint family business ventures.
- Promote the development and upkeep of family history, monuments, and sites such as the Wicks Memorial Garden.
- Stimulating and promoting a strong family unit and encourage state and/or community activities.

### **ARTICLE III**

#### **Membership**

Membership in the Wicks Family Organization shall be of three (3) types:

- Wicks Family Member
- Wicks Associate Membership
- Wicks Affiliate Membership

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## Section 1 – Wicks Family Member

The Wicks Family Organization shall be composed of families from the root of Ned Wicks:

Including Ned Wicks, Dennis Wicks Sr., Sallie Wicks, Zack Wicks, Jim Wicks, Julia Wicks and Elijah Wicks.

## Section 2 – Wicks Associate Membership

- Associated Membership is available to those person who do not qualify under the provisions of Article III, Section 1.
- In order to be accepted for Associate Membership, a candidate must be the husband/wife of a person as stipulated in Article III section 1.
- Associate Members are eligible to vote and may hold elected offices, with the exception of President and Vice President.

## Section 3 – Affiliate Member

- Affiliate Membership is available to those person who support the purpose and objective of the Wicks family organization, as herein expressed, but who either do not qualify under the membership categories of Article III, Sections 1 and 2.
- Affiliate Members may attend all activities of the Wicks Grand Reunion except to attend business meetings.
- Affiliate Members shall not hold office or be eligible for committee appointments.

## ARTICLE IV

### The Wicks Assembly (Two year Meeting)

#### Section 1.

Any family member will be eligible to host the Grand Family Reunion.

#### Section 2.

- A city must wait for two reunions to be held in a different city before hosting a reunion. This is to allow all families involved an opportunity to host a reunion.
- The reunion will be held in Columbus, Mississippi every ten years.

#### Section 3.

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The business meeting of the Wicks Family Organization will be held on Saturday at 10:00 a.m. during the Grand Reunion.

#### Section 4.

The Executive Meeting shall be held one hour before the business meeting with all officers (and board of directors) present. This meeting will be held in the hotel as designated by the host city.

#### Section 5

A quorum shall consist of twenty five (25) members.

#### Section 6

For business and regular meetings, all family members are expected to be present.

#### Section 7

The Host city of the Grand Family Reunion should get general notification out 1 year in advance and a detailed notice six (6) months before the reunion to include:

- Amount of money each participant needs to pay.
- Shirt price
- Other activities, due dates, and expected funds.
- Host city must submit a report to the Wicks Grand Family Reunion Executive committee after each grand reunion within three months.

#### Section 8

The Grand President has permission to call Special Meeting after checking with officers and Executive Board before said date.

#### Section 10

The order of business shall be as follows:

- Call to Order
- Devotion by Chaplain
- Reading of the Previous Meeting Minutes
- Report of Treasurer
- Report of Committees
- Unfinished Business

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- New Business
- Announcements
- Adjournment

## **ARTICLE V**

### **Election**

#### **Section 1**

The officers shall be elected by the organization at the Grand Family Reunion. The nominating committee shall present a slate of only one name for each office. Additional names may be nominated from the floor. The nominating committee shall consist of five (5) members if the organization is more than twenty-five (25) members.

#### **Section 2 – Qualifications**

- Person must be a descendant of Ned Wicks
- Be nominated by a member of the Wicks Family Organization
- Elected officers shall hold offices for a period of four (4) years, since reunions are held every two years, and shall be installed at the Banquet.
- Officers may serve no more than two (2) consecutive terms.

## **ARTICLE VI**

### **Officers**

Officers are to be elected by the Wicks Family Organization members at the regular Grand Reunion. They are President, Vice-President, General Recording Secretary, Assistant Secretary and Treasurer.

## **ARTICLE VII**

### **Committees**

Standing Committees are to be appointed by the Grand President, they are: Program, Courtesy and Membership, Education, Publicity including, Newsletter, Scrapbook, Budget-Auditing and Youth Enrichment.

## **ARTICLE VIII**

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## **Dues and Fees**

### **Section 1**

Special assessments as voted by the family.

### **Section 2**

All monies for making the reunions a success should be designated by the host family and Grand President. A grace period should be allowed.

## **ARTICLE IX**

### **Elected Officer Duties**

- It shall be the duty of the Grand President to preside at all regular and call meetings. The President shall appoint committees as set forth in the Constitution or such committees that have been voted by a majority vote of family members present at the grand meeting. The president shall be the ex-official member of all standing committees.
- It shall be the duty of the Vice –President to preside in the absence of the Grand President.
- It shall be the duty of the Secretary to keep records of the organization, minutes of the meeting and keep a register with each member's name, notify officers and committees of meetings (etc) as deemed by Grand President.
- It shall be the duty of the Assistant Secretary to serve in the absence of the Secretary and assist the Secretary as needed.
- It shall be the duty of the Treasurer to keep records of all monies received and all monies to be paid out. The Treasurer shall deposit all monies and make a financial report at the regular meeting.

## **ARTICLE X**

### **Section 1 – Appointed Officers**

- Historian shall keep complete records of all past and present events
- Parliamentarian

### **Section 2 – Committees**

- Program Committee – Appointed by Host City Committee
- Education Committee – Prepare information for scholarships
- Courtesy Committee - Appointed by Host Committee
- Membership Committee

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### Section 3

The Grand President shall make the appointment of officers as soon as possible after election.

## ARTICLE XI

### Participation Fee

Shall be determined by host Family/President

## ARTICLE XII

### Affiliation

Any family that falls under our oldest member, Ned Wicks or as stipulated in Article III, Section 1, 2 or 3.

## ARTICLE XIII

### Regalia

The crest of the Wicks Grand Family Reunion shall remain the same: Host city will determine the style and color of shirts.

## ARTICLE XIV

### Amendments

- Proposals to amend this constitution shall be initiated by the Executive Committee, unanimous recommendation of a standing committee, or any one member qualifying for membership under Article III, Section 1. If a proposal to amend is initiated by an individual member, a petition signed by at least thirty (30) active Wicks Family members shall accompany it. Six (6) copies of a proposed amendment shall be certified to the secretary at least forty five (45) days before action is expected. The Secretary shall make such proposed amendments available to the Associates at least thirty (30) days before expected action and no vote shall be taken until at least thirty (30) days after copies have been made available to the total members on record.
- The constitution shall be amended by (1) a duly called meeting of the Wicks Assembly or (2) by mail. In the first instance, a two-thirds affirmative vote of those registered and eligible member at such a meeting is required in order to pass a proposed amendment. If done by mail, a two-thirds affirmative vote of all eligible members returning ballots is required. The revised edition of Roberts Rule of Order bill governs the Wicks Order of Business.

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